

Grant PTA General Meeting

Date: May 13, 2025

Location: Grant Library @ 6:30 PM

For Approval

General Meeting - Called to order at 6:30pm by President Sandy McDaniel

Business Executive Session 6:30pm – 7:00 pm

- Confirmed quorum of 5 voting members by Secretary Monica Kearsley (see attached)
- Opening discussion on purpose of meeting and state of the Grant PTA
 - Only one leader willing to continue
 - Will be out of compliance after November 15th with no secretary or treasurer
 - Little actual information has been provided by OPTA on what happens if we are out of compliance
 - Motions being presented tonight present plan to alleviate confusion in the Fall
 - What will school be missing:
 - Hospitality events for teachers, classroom grants, PTA clothing closet volunteers
 - We have an EIN and non-profit status and so without other names on filing documents it is unclear how and if we can simply pause the status of the PTA and bring it back when leadership is found
 - Otto Schell (OPTA) states that monies would be held in escrow. Discussion on the fact that it would be better to give money to Grant Gives and other like-minded entities rather than let it sit in escrow.
- Treasurer report
 - Bank checking balance for the PTA: \$19,289.85
 - Including donations and spending to date
 - Discussion on how to allocate the remainder of monies budgeted for this fiscal year
 - Budget Report (attached)
- Membership Report
 - Total membership: 125
 - 126! One attendee joined at the meeting!
 - Total needed to make budget: 175, budget shortfall of 50 members

- Board Member Elections – Per our Standing Rules, the election of officers shall be held in May and the officers shall assume their duties on June 30.
- Nominations taken from the floor.
 - No nominees from the floor.

2025-2026 Board Slate

- President – Sandy McDaniel
- Vice President – vacant
- Treasurer – vacant
- Secretary – vacant

- JJ Wentworth made a motion to approve slate as provided, Marah Bean seconded the motion. Motion passed unanimously.
- Discussion held on how to build community at Grant. Discussion of future 501c3 bringing all parties together...alumni, boosters, parents...into a “friends” group.

● New Business

● Budget Adjustment

- Per our standing rules, we must take a vote to change a line item in our approved budget for any amount greater than \$300. PTA received additional income from the Irvington Community Charitable Giving Fund for the use of funding classroom and teacher grants.
- Sandy McDaniel made the motion to re-open Budget Line for Teacher/Classroom Grant Funds and allocate the following funds to this line item to be disbursed by June 30, 2025:
 - \$1,854 from Fred Meyer Rewards
 - \$1,000 from Irvington Community Association
 - \$350 from unused Hospitality
 - \$108 for incoming membership income from OR PTA by year end
 - For a total of \$3,312
- Alison Kalmanson Seconded the motion
- Discussion and question time
- Vote presented by secretary.
 - Membership passed unanimously

- Fiduciary Responsibility: Per the Grant PTA’s Standing Rules, the outgoing Treasurer will relinquish the association’s financial records after the annual audit to be performed between June 30 and August 31, 2025. No Treasurer was elected for the coming year.
 - Sandy McDaniel made the motion: In the absence of an incoming Treasurer, the outgoing Treasurer will remain a signatory on the bank account and the President will (if not already) become a signatory on the bank account and will assume the fiduciary duties of the unit including (but not limited to see below), with oversight provided by OPTA and the outgoing Treasurer until such time as a new Treasurer is identified.
 - Tracking income and expenses
 - maintaining bank account records,
 - keeping documentation of all financial transactions,
 - adherence to the budget,
 - bill payment,

- tax and reporting obligations,
 - insurance coverage, and
 - transition support
- Marah Bean second to the motion
- Discussion and questions
- Vote presented by secretary. Membership passed unanimously
- Non-Compliance and Dissolution: The Grant HS PTA must submit documents each year to be in compliance with the Oregon Department of Justice, Internal Revenue Service, and our liability insurance carrier. This is known as a Unit in Good Standing. To be in compliance we need:
 - Active Officers – President, Secretary and Treasurer
 - Active Members reported and dues paid
 - Submit tax documents to the IRS and Secretary of State (990 and CT-12)
 - A Budget and Standing Rules approved by the 2025 membership
 - Liability Insurance paid
 - Officer training compliance
- Sandy McDaniel made a motion: In the event the Grant HS PTA cannot meet the requirements for being a Unit in Good Standing, the President will work with OPTA to take prescribed corrective action, and failing its ability to meet requirements will dissolve the unit and distribute the unit's assets to another tax-exempt organization that will benefit Grant High School's teaching and learning community.
- Melissa Sullivan seconded
- Discussion and questions
- Vote presented by secretary. Membership passed unanimously

Meeting adjourned (PTA President) 7:22 pm

SIGN IN

5.13.25

Name	Member?
JJ Wentworth	✓
Jen Maas	✓
Kimmy Kenyon	✓
Alison Kalmanson	✓
Marah Bean	✓
Morgan Brakken	✓
Megan Nelson	
3. Melissa Sullivan	✓
9. Monica Kearsley	✓
10. Sandy McDaniel	✓
11. Otto Schell	✓
12. Malia Sajto	✓

email

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PRIVACY